

CLEVELAND COUNTY BUDGET BOARD

EMERGENCY MEETING

MINUTES

MARCH 14, 2017 @ 2:00 P.M.

122 E. EUFAULA, NORMAN, OK

Meeting the requirements of an **Emergency** as defined in 25 O. S §304.5 "...a situation involving injury to persons or injury and damage to public or personal property or immediate financial loss when the time requirements for public notice of a special meeting would make such procedures impractical and increase the likelihood of injury or damage or immediate financial loss", Chairman Harold Haralson called the Emergency Meeting of the Cleveland County Budget Board to order this 14th day of March, 2017 @ 2:00 p.m.

Tammy Belinson, County Clerk-Secretary, called the roll and those present were:

Harold Haralson, Chairman
Jim Reynolds, Vice-Chairman
Tammy Belinson, Secretary
Rod Cleveland, Member
Sheriff Joseph Lester, Member
Darry Stacy, Member
David Tinsley, Member
Marilyn Williams, Member

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Carol Dillingham, Linda Atkins, Doug Warr, John Roberts, Melinda Duke, Alison Vinson, Sarita Scott, Patty Santos, Don Holyfield, Christie Morren, Caleb Slinkard, Mark Fizyklund, Jane Canon and Patty Cox.

A. Items of Business:

1. Chairman Haralson called for discussion on approval of Request for Emergency Funding for the Cleveland County Detention Center for the remainder of the FY 2016/2017.

Commissioner Rod Cleveland said that he has a sales tax proceeds update and explained that by adding \$337,620.18 of the sales tax proceeds to the \$181,363.66 approved in February, it totals \$517,902.58. This will help the Sheriff's office on their cash flow. Special meetings scheduled for Justice Authority before the cut-off date for the appropriations for the current month will help to recognize the sales tax proceeds in the

same month and approve those for a transfer which will give the Sheriff another \$350,000.00 that he can use so he is not lacking. He passed around a pro-forma ledger that shows the possibilities of transferring from B1A to OCCJC1A account that the Sheriff could pay half of the detention and employees for three pay periods out of that account.

Darry Stacy said that from what the Treasurer is saying it is not a funding problem or cash flow problem, it is a budgeting problem in those accounts. He said there is enough if they follow the suggested steps and should make it to the end of the fiscal year with some left over.

Rod Cleveland said it is a cash flow issue. He recommended that the Sheriff cancel all open blanket purchase orders to see where the cash is to gain a better understanding of where to go from here.

Sheriff Lester said he does not object to doing that.

Jim Reynolds recommended issuing smaller amounts once he cancels the blanket purchase orders.

Sheriff Lester said that his concerns are having adequate money for contracts and other costs.

Jim Reynolds said the sales tax usually takes about six to eight weeks to get the money sent to the county and deposited into the Sheriff's fund. He reassured the Sheriff that his office will do everything they can to speed up the process. Mr. Reynolds said the Sheriff should look at only the things they must have to get through for the next few months.

Sheriff Lester said that he will have to address filling vacant positions some time and discussed having to pay overtime as well as all the things that need replacing. He said that Rod Cleveland's proposal should work barring any unforeseen expenditures and nothing breaks down.

Harold Haralson said, "Joe, I want to come back to what I asked you yesterday, I went back and pulled that summary from 2011 and at least the Pro Forma with three housing pods open show 110, unless I am..."

Sheriff Lester said, "Commissioner, you are absolutely right when he did that he didn't figure out the transport deputies because originally in the jail they were expecting to have court at the jail and that was a matter between the Judges and the District Attorney. District Attorney's office didn't want to take files up there with the possibility of losing them and so we wound up having to hire transport deputies to transport them back and forth and that is how we get to the 116."

Chairman Haralson asked, "So you are saying six transport deputies then?"

Sheriff Lester said that they may have eight now, but there are at least six.

Chairman Haralson said that is a significant income hit to the budget.

Sheriff Lester said that when the jail was built no one planned on that.

Discussion was had about the turn-around time to expedite the sales tax proceeds.

Jim Reynolds was asked if the proceeds accrue interest during the 4-8 weeks turn-around time. He said that the Sheriff has asked him questions that he has never fully looked into because he never had to deal with rushing this through like this before.

Sheriff Lester said that it would be interesting for all the citizens to know.

Jim Reynolds said that it was never the goal for the state to make interest off the money and would like to think if there is any interest the county is making that money, because the goal was to always protect the tax payers. He said that an immense layer of bureaucracy has been created.

Rod Cleveland discussed the process of the transfer once more and the cancellation of all blanket purchase orders.

Tammy Belinson discussed with legal counsel calling a special meeting of the Excise Board at 4:00 PM on March 16, 2017.

Jim Reynolds asked for clarification about what he is hearing today so that there is no confusion later on whether or not it is a cash flow problem or a budget short fall.

Rod Cleveland said that he will know in a few weeks.

Jim Reynolds pressed for clarification again to understand and repeated to Rod Cleveland to state to the best of his knowledge is there anything that says that there is a cash flow problem or is there a budget short fall.

Rod Cleveland said, "I don't know definitely from what I am showing on the revenues coming back in. We will know more in three weeks."

Sheriff Lester said that from what he has heard Rod Cleveland say, there is a \$517,000.00 budget short fall.

Jim Reynolds asked, "Is there a \$517,000.00 budget short fall or is there not a budget short fall?"

Rod Cleveland said that the \$517,000.00 is sales tax proceeds being expedited for cash flow.

Jim Reynolds said, "So it is a cash flow problem." He asked again if there is a budget short fall at this time.

Rod Cleveland said, "No, but we have to still see how the revenues are coming in."

Jim Reynolds said, "But at this time the answer is no. Thank you."

Tammy Belinson said she will help the Sheriff and work with his staff to finish out this fiscal year.

Sheriff Lester said that his office will continue to work with her office and said there is a solution.

Rod Cleveland suggested the Budget Board meet every Monday for the rest of the fiscal year to review the Sheriff Department's FY2016/2017 Budget.

The Board discussed working together on the budget for next year and Darry Stacy reminded them that in a former meeting everyone pledged to stay at a standstill budget for the next five years with the exception of the Sheriff who wanted to review his

budget. Commissioner Stacy said that everyone is all in agreement to work on the budget.

Sheriff Lester moved, seconded by Tammy Belinson, to transfer appropriations from Sheriff, B1A, Sheriff Personal Services, \$350,000.00 to Sheriff, CCJC1A, Cleveland County Justice Center Personal Services, \$350,000.00.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

Further, Sheriff Lester confirmed that he will cancel all open blanket purchase orders with the exception of contracts.

B. No comments from the public were made.

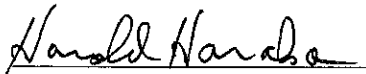
C. There being no further business to come before the Board, Rod Cleveland moved that the meeting be adjourned at approximately 4:37 pm. David Tinsley seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

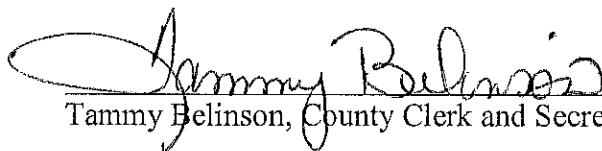
(Clerk's Note: Agenda was posted on March 13, 2017 @ 3:30 p.m.)

BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA




Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

